

OFFICE OF THE DISTRICT & SESSIONS JUDGE ::: BAKSA, MUSHALPUR

Memo No. DJ/BAK/2020/1474-1479

Dated Mushalpur the 6th July, 2020

O R D E R

06.07.2020

In view of the Notification No. 48 dated 4th July, 2020 of the Hon'ble Gauhati High Court and to ensure minimum footfalls in the premises of District Court Complex of Baksa Judiciary, the following roster of the ministerial staffs is made which will come into effect from today.

For District & Sessions Judge Establishment, Baksa:

Name of the employees:

1. Shri Nikun Kalita, System Assistant, District & Sessions Judge Establishment, Baksa
Contact No. : 8638461250
2. Shri Badan Barman, Computer Typist, District & Sessions Judge Establishment, Baksa
Contact No. : 9707723095
3. Shri Gunajit Das, Computer Typist, District & Sessions Judge Establishment, Baksa
Contact No. : 9707377495

They are nominated as Nodal Officers to deal with all the urgent matters relating to filing of bail application and any other urgent applications of the District and Sessions Judge Establishment, Baksa.

For Chief Judicial Magistrate Establishment, Baksa:

Name of the employees:

1. Shri Rakesh Das, Computer Typist, Chief Judicial Magistrate Establishment, Baksa
Contact No. : 7002650748
2. Shri Biju Das, LDA cum Typist, Chief Judicial Magistrate Establishment, Baksa
Contact No. : 8638628349

As Nodal Officers, they shall deal with all urgent police papers including bail application etc.

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Following employees are assigned the duty at main gate (entrance) of the court complex to maintain visitor's details, recording of their temperatures with Thermal Scanner etc.:

Name of employees:

1. Rupen Das, Driver, District & Sessions Judge Establishment, Baksa
2. Pranjit Nath, Officer's Peon, Chief Judicial Magistrate Establishment, Baksa
3. Mintu Sarma, Officer's Peon, Chief Judicial Magistrate Establishment, Baksa
4. Suren Kalita, Office Peon, District & Sessions Judge Establishment, Baksa

Other ministerial staff will remain in duty on roster basis in consonance with the roster duty of the Judicial Officers.

Shri Dularai Brahma (Accountant), shall perform his duties on alternative day. However, in case of emergency, he shall have to report to the undersigned within half an hour of telephonic contact.

Other employees who have not been assigned specific roster duty shall have to attend the court as and when communicated.

Inform all concerned.

Sd/-
District & Sessions Judge,
Baksa, Mushalpur

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Dated, Mushalpur the 6th July, 2020

Copy forwarded for information and necessary action.

1. The Addl. District & Sessions Judge, Baksa.
2. The Chief Judicial Magistrate, Baksa.
3. Notice Board.
4. Office file.
5. Persons concerned.
6. System Assistant of this establishment shall upload this order in the official website of the District Judiciary.

Suman
6/7/2020
District & Sessions Judge,
Baksa, Mushalpur